



# 5/STAR SSLI CONVERSION APPLICATION CHECKLIST

1. Items which need to be completed on your application:

- Daytime Contact Phone Number
- Email address
- Owner Information (if not the applicant)
- Payor Information (if not the applicant)
- Payment Mode (must choose one):  
How you would like to pay:  
Monthly Bank Draft: If you pay monthly you will need to place this on a bank draft.  
Quarterly: You will receive a bill.  
Semi-Annually: You will receive a bill.  
Annually: You will receive a bill.
- Total Amount to Convert: Amount of coverage wanted for the proposed insured.
- Premium Amount based on the Total Amount chosen to Convert.
- Premium Amount = Total Premium Due (Monthly, Quarterly, Semi-Annually, or Annually)
- Primary Beneficiaries: For the proposed insured, who would be receiving proceeds from this policy?
- Secondary Beneficiaries: Who would collect if the primary beneficiaries were deceased?
- Sign your application at the bottom of the form where it says “Applicant”. Signatures of the Payor or Owner are only needed if this applies.
- Be sure to date the application and enter where you signed your application.

Please return the following items to **NGAI, 711 N. Pennsylvania, Indianapolis, IN 46204**:

- If paying monthly, complete SSLI Conversion Application and the AFBA/5Star Life Checkmatic Authorization Agreement.
- If paying Quarterly, Semi-Annually or Annually, complete SSLI Conversion Application and make check payable to **AFBA/5Star**.

Please return all items requested in the enclosed envelope. We will forward them to the insurance company for approval.

Please contact our office if you have any further questions: M-F, 8:00 – 4:00, (317) 247-3301, or [insurance@ngai.net](mailto:insurance@ngai.net).

***FAILURE TO COMPLETE YOUR APPLICATION COULD RESULT IN DELAYED LIFE INSURANCE COVERAGE.***